

Daily Scrum Meeting Minutes

Date: 5/16/2024

Attendees: Gigi Arbelo, Jonathan Gil, Nicholas Smith, Careca McRae

Start time: 5:00 PM

End time: 5:30 PM

Student 1: Gigi Arbelo

What have you done since the last scrum meeting? Today, I logged onto the Wix website and checked out the options available to us in terms of helping us create the website in question. The options were shared and discussed amongst my fellow team members.

What is planned to be done until the next scrum meeting? I plan on starting research as to what material we are going to be including on our website for educational purposes.

What are the hurdles? I think our biggest hurdle at the moment is trying to get the website up and running and deciding what method we want to use to do this.

Student 2: Jonathan Gil

What have you done since the last scrum meeting? Researched different material for the training part of our project.

What is planned to be done until the next scrum meeting? Plan to start building a foundation for our website.

What are the hurdles? Our main hurdles is scheduling our meeting times around our work schedules.

Student 3: Nicholas Smith

What have you done since the last scrum meeting? Explored different ways to share the training throughout the project

What is planned to be done until the next scrum meeting? Assign roles and start the project

What are the hurdles? The main hurdle is scheduling the meetings around everybody's schedule

Student 4 : Careca McRae

What have you done since the last scrum meeting?

We have Wix as our web platform. Further research was done to highlight and gather relevant training material.

What is planned to be done until the next scrum meeting?

Organizing material in a format that will essentially reach target audience based on classifications and categories.

What are the hurdles?

Our current hurdle exists with scheduling a common meeting time.